

Enforcement Rules for Tourism Focused Course Program of the School of Education and Applied Languages at Ming Chuan University

Passed at the Department Courses and Department Affairs Committee Meeting on April 24, 2013

Passed at the School Education and Applied Languages Committee Meeting on May 3, 2013

Revised and Passed at the Courses and Academic Affairs Committee Meeting on May 16, 2013

Article 1. In accordance with the Procedures for Establishing Cross-school, Cross-department, and Cross-disciplinary Degree and Course Programs, Enforcement Rules for Tourism Focused Course Program (hereinafter called the Rules) were established so that this program might cultivate Tourism professionals to meet the needs for the related development for the nation, industries, and common uses.

Article 2. The program committee consists of 5 committee members. One member shall be elected as the convener by and from the entire membership of the committee. Program committee is responsible for program curriculum planning.

Article 3. The responsible unit for this program is the Department of Applied English, the School of Education and Applied Languages.

Article 4. Upon being passed at the Department Curriculum Committee Meeting, School Curriculum Committee Meeting and University Curriculum Committee Meeting and the Academic Affairs Committee Meeting, and approved by the president, the list of the required courses and associated credit hours was announced and implemented.

Article 5. All undergraduate students of Ming Chuan University can apply for this program through MCU Student Information System and be admitted upon approval.

Article 6. Students must complete 20 credit hours. Among them, at least 6 credits shall come from the outside of the departments of the student's major and minor. After the completed credits are reviewed by the Department of Applied English and approved by the president, the certificate will be issued by the school.

Article 7. With the exception students in the Teacher Education Program who are eligible to extend their study period in accordance with regulations outlined in Procedures for Establishing Teacher Education Centers, if students taking the program related to these Rules meet the requirements for graduation in their original department or graduate program but have not completed the credits required for the program, they are limited by regulations outlined in University Law and may not extend the number of years required for graduation.

Article 8. The program will be reviewed periodically by School of Education and Applied Languages, including the numbers of applicants, certificates obtained, and

students' satisfaction levels. Revision or termination of the program shall be made according to the assessment results.

Article 9. Matters not covered in these Rules will be dealt with in according with the General Provisions for Study which have been established at this institution, and other relevant regulations.

Article 10. Upon being passed at the Department Affairs Committee Meeting, School Affairs Committee Meeting and Academic Affairs Committee Meeting, and approved by the president, these regulations may be announced and implemented. Any revision must follow the same procedure.

銘傳大學教育暨應用語文學院「觀光學分學程實施細則」

經 102 年 4 月 24 日應英系 101 學年度第 9 次系務會議審議通過。

經 102 年 5 月 3 日教育暨應用語文學院 101 學年度第 5 次院務會議審議通過。

經 102 年 5 月 16 日 101 學年度第 2 次教務會議審議通過。

一、本院為提供本校學生畢業後擔任英語觀光旅遊產業人員之基本知識，建立學生更廣泛學習興趣，並提升學生在英語觀光旅遊產業的基礎能力，依據「銘傳大學跨院系所學分學程設置辦法」訂定「觀光學分學程」實施細則（以下簡稱本細則）。

二、本學程由本院相關學系教師 5 人組成學程委員會，由委員互推一人擔任召集人，學程委員會負責學程課程規劃。

三、本學程業務承辦單位為本院應用英語學系。

四、本學程應修科目學分表應經各級課程委員會及教務會議審核通過，校長核定後實施。

五、本校大學部學生應透過本校網路學生事務系統申請，經核可後成為本學程學員。

六、修讀本學程之學生應修讀完成至少 20 學分課程，其中至少應有 6 學分不屬於原學系、組、學位學程及輔系之科目。完成前述學分者，經審核無誤並報請校長核准後，由學校發給學分學程證明書。

七、修讀本學程學生，已符合原學系畢業資格但尚未修滿學程規定之科目與學分者，除修習教育學程得依「大學設立師資培育中心辦法」規定申請延長修業年限外，修習其他學分學程者仍依大學法等規定，不得延長其修業年限。

八、本細則未規定事宜，悉依本校學則及有關法令規定辦理。

九、本細則經系、院務會議及教務會議通過，報請校長核定後公告實施，修正時亦同。